



AgilityHealth DevOps Rollout Guide

AgilityHealth DevOps Retrospective Rollout Roadmap

Awareness	Prepare	Conduct	Coaching	Close
Validate Audience has Training	Create Team	Launch: ScrumMaster Assessment	Provide Coaching by DevOps Expert	Give Responders Results
Provide DevOps Concepts Overview	Create Assessment	Launch: Team Assessment		Send Next Steps Email
Provide DevOps Terms Overview	Schedule Assessment	Take Assessment		Activate on Growth Items
Provide DevOps Systems Overview	Provide Scrum Master Checklist	Analyze Radar		Prepare for Leadership Mtg
Educate the ScrumMaster on Role	Meet with SM and DevOps Expert	Create Growth Plan		Conduct Growth Strategy Meeting

AgilityHealth DevOps Retrospective Rollout Guide

Purpose

The following guidance provides direction and resources for successfully conducting a DevOps Retrospective. This guidance is provided in checklist form to provide a valuable tool supporting AgilityHealth Facilitators across the company.

Awareness

It is important that the team members taking the AgilityHealth DevOps assessment are ready to take the assessment. The AHF must know the extent to which those who are taking the assessment are familiar with DevOps in general and within the context of the company.

Prepare

The AgilityHealth Facilitator must complete certain activities in order to properly prepare for facilitating an AgilityHealth Assessment. In absence of preparation, the DevOps Retrospective will lose significant time and engagement, leading to reduced value of the exercise and ultimately work against the maturity of DevOps in the environment rather than growth.

Conduct

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AgilityHealth DevOps Rollout Guide

The activities around facilitating the DevOps Retrospective.

Coaching

The process of creating a Growth Plan for DevOps by a team is the perfect coaching opportunity for DevOps. All the right people are engaged in an active conversation about DevOps and have just completed a process of analyzing the maturity of DevOps. With a DevOps Architect, DevOps Engineer or a DevOps subject matter expert engaged, this is a perfect opportunity to accelerate DevOps in the organization.

Close

The activities necessary to delivery on continuous intentional growth for the DevOps the company.

Rollout Checklist

Checklist Item	Description
<input type="checkbox"/> Validate Team has Training	Validate the team members taking the assessment have received DevOps training.
<input type="checkbox"/> Provide DevOps Concepts Overview	If needed, facilitate communication on how to receive training.
<input type="checkbox"/> Provide DevOps Terms Training or Resources	If needed, provide a DevOps Terms Overview or available glossary, as the terms are used at the company.
<input type="checkbox"/> Provide DevOps Systems Training or Resources	If needed, provide a DevOps Systems Overview or available DevOps systems diagram. The person taking the assessment should have some idea about which systems or tools are used to support DevOps.
<input type="checkbox"/> Educate the Scrum Master	Educate the Scrum Master on the requirements of their role during the DevOps assessment. Primarily this focuses on answering the quantitative metric questions.
<input type="checkbox"/> Create the Team	Article: https://support.agilityhealthradar.com/hc/en-us/articles/360000400014-Setting-Up-and-Managing-Teams Video: https://support.agilityhealthradar.com/hc/en-us/articles/360002712154-How-do-I-create-set-up-teams-



AgilityHealth DevOps Rollout Guide

Create the Assessment

NOTE: Do not publish the assessment at this point. Save it as a draft.

Article: <https://support.agilityhealthradar.com/hc/en-us/articles/360002740133-How-do-I-create-and-launch-an-assessment->

Tutorial Video: <https://support.agilityhealthradar.com/hc/en-us/articles/360006658873-Tutorial-Create-and-Launch-an-Assessment>

Schedule the Assessment

Note: It is critical that an expert on DevOps be available for the DevOps Retrospective.

Option 1: Send out a 3 hour meeting invitation with a WebEx for any remote members. 4 hours is recommended if this is the first time the team is completing the assessment to make time for the DevOps reviews mentioned above and time for building the DevOps growth items with the DevOps subject matter expert.

Option 2: AgilityHealth has an advanced scheduling tool that can be useful if a number of assessments need to be scheduled at the same time.

Article: <https://support.agilityhealthradar.com/hc/en-us/articles/360002587113-Scheduling-an-Assessment>

Provide the Scrum Master a Checklist

Provide a checklist to the Scrum Master of the quantitative metrics, if used, they will be expected to respond to on the assessment. Only team members flagged with the Role [Scrum Master] will see these questions. (Note, requires radar configuration for quantitative metrics to be captured.)

Meet with the Scrum and DevOps Expert

Meeting with the Scrum Master will provide you the back ground and details on the team, as well as what is working for them and the level of DevOps support they have been receiving. Meeting with the DevOps Expert will help the facilitator understand the current context of DevOps in the organization, the strategic vision and goals for DevOps as well as engaging the DevOps expert with the team's current challenges maturing DevOps in practice.

Launch Scrum Master Assessment

Optional: If the Scrum Master needs extra time to gather metrics and respond to the quantitative questions, if used, the assessment may be published without



AgilityHealth DevOps Rollout Guide

	<p>sending the emails to the team. This allows the Scrum Master to be sent the assessment in advance of the rest of the team.</p>
<input type="checkbox"/> Launch Team Assessment	<p>Go to the assessment that was previously saved as a draft, and launch the assessment. This can be done by selecting “Send to all” at the top of the team roster.</p> <p>Article: https://support.agilityhealthradar.com/hc/en-us/articles/360002740133-How-do-I-create-and-launch-an-assessment-</p>
<input type="checkbox"/> Take Assessment	<p>Facilitate the assessment for the team during the DevOps Retrospective.</p> <p>This article gives detailed information on facilitating a TeamHealth Retrospective, but can be used as resource for the DevOps Retrospective.</p> <p>Article: https://support.agilityhealthradar.com/hc/en-us/articles/360002642054#facilitating-the-assessment</p>
<input type="checkbox"/> Analyze Radar	<p>Facilitate the review of the assessment results.</p> <p>This article gives detailed information on analyzing results for a TeamHealth Retrospective, but can be used as resource for the DevOps Retrospective.</p> <p>Article: https://support.agilityhealthradar.com/hc/en-us/articles/360002773693-How-do-I-analyze-assessment-results-#additional-insight-into-analyzing-results</p>
<input type="checkbox"/> Create Growth Plan	<p>Facilitate the review of the Growth Plan. It is critical for the team to have access to the DevOps Architect, DevOps Engineer or a DevOps subject matter expert during the development of the Growth Plan.</p> <p>This article gives detailed information on building a Growth Plan for a TeamHealth Retrospective, but can be used as resource for the DevOps Retrospective.</p> <p>Article: https://support.agilityhealthradar.com/hc/en-us/articles/360000389593-Create-and-Manage-Team-Growth-Plans</p>
<input type="checkbox"/> Provide Coaching by DevOps Expert	<p>The process of creating a Growth Plan for DevOps by a team is the perfect coaching opportunity for DevOps. All the right people are engaged in an active conversation about DevOps and have just completed a process of analyzing the maturity of DevOps. With a DevOps Architect, DevOps Engineer or a DevOps</p>



AgilityHealth DevOps Rollout Guide

	subject matter expert engaged, this is a perfect opportunity to accelerate DevOps in the organization.
<input type="checkbox"/> Give Responders Results	During the creation of the assessment, there is an option to have Account Setup emails sent to participants. If the option [Do not send setup emails] is selected, the responders will not get results automatically. If this is the case, the AHF or the team facilitator will need to generate a pdf and send to the responders. This is an important step in the adoption of AgilityHealth and making Inspect and Adapt a part of the culture of the organization.
<input type="checkbox"/> Send Next Steps Email	<p>The AHF should follow up with the Scrum Master after the assessment.</p> <p>This article gives detailed information on the post retrospective activities for a TeamHealth Retrospective, but can be used as resource for the DevOps Retrospective.</p> <p>Article: https://support.agilityhealthradar.com/hc/en-us/articles/360002642094-Post-Retrospective-Activities</p>
<input type="checkbox"/> Activate on Growth Items	The AHF is a critical motivator for the team to take action on the Team Growth Items. Following up with the team facilitator to confirm the growth items, and reviewing the Growth plan for updates facilitates intentional growth by the team.
<input type="checkbox"/> Prepare for Leadership Meeting	<ul style="list-style-type: none">• Organizational Growth Items identified during the DevOps Retrospective must be escalated to the accountable leadership teams.• The AHF communicates the results of the DevOps Retrospective assessment with leadership. If other AHFs are involved in facilitating DevOps Retrospectives, it is the responsibility of the AHF to coordinate rollups of information and to confirm the data that is collected across assessments has integrity. Typically results will be shared with Leadership at a meeting scheduled for this purpose, or as an agenda item in a ceremony.
<input type="checkbox"/> Conduct Growth Strategy Meeting	Optional: If Enterprise Growth Items are identified through the escalation of Organizational Growth Items, or the analysis of multiple DevOps Retrospective results surface trends that must be resolved, the AHF may be called to conduct a Growth Strategy meeting to create a DevOps Growth Strategy resulting in a DevOps roadmap for the organization. If a roadmap already exists, this meeting



AgilityHealth DevOps Rollout Guide

would serve as an incremental update and an opportunity to validate the strategy, identify new priorities or risks, and pivot in response to new information.